

MINUTES OF THE 2023 AGM

MiVAC – ABN: 85161331497

1 VENUE AND TIME

- a. VENUE: Held at 2139 Riverside Drive, Hope Island, Qld, and via electronic media (Zoom)
- b. Date: Saturday 18 November 2023
- c. Meeting Opening Time: 12:07 pm (AEDT)

2 WELCOME:

The Chairman, Brian Boon, welcomed attendees and gave a short opening address in which he briefly related the sad ending to our water supply works in Vietnam.

3 ATTENDANCE/APOLOGIES:

Notice for the AGM was emailed to all current members on 26th October 2023.

Attendees:

In person: Brian Boon (Chairman), Lee Uebergang (Membership Coordinator)
Via Zoom: Lyn Clark (Secretary), and Wayne Walker (Volunteer Coordinator)
Via mobile phone:

Proxies received:

Malcolm Cowan in favour of Lee Uebergang
Brett Clark in favour of Lyn Clark
Peter Perry in favour of Brian Boon
Phronsie (Frankie) Plumber in favour of Brian Boon

Apologies received:

John Salter, Malcolm Cowan, Derek Smith and Rob Woolley

There being four members present in person and by electronic means, and with four proxies, the Chairman declared that a quorum was present. (Our Constitution requires a minimum of four.)

Moved: Lyn Clark Seconded: Lee Uebergang CARRIED

4 MINUTES:

The Chairman read out the Minutes of the 2022 AGM. There was no discussion.

Moved: Brian Boon moved they be accepted Seconded: Wayne Walker CARRIED

Brian Boon offered and was accepted to record the Minutes for this AGM.

5 **CONFLICTS OF INTEREST:** Nil declared by all attendees.

6 **CHAIRMAN'S REPORT:**

Brian delivered his report – see attached.

Moved: Brian Boon Seconded: Lee Uebergang CARRIED

7 **SECRETARY'S REPORT:**

The Secretary advised that there were no matters requiring reporting.

Moved: Lyn Clark Seconded: Brian Boon CARRIED

8 **TREASURER'S REPORT:**

Merv Hains had provided his Reports for the 2023 FY – see attached.

Overall, our position has shown a surplus of \$7,223 for the FY, due mainly to large donations from “Artists for Orphans”, Leigh Parkhill and Peter Perry, and a refund of Project Costs from Kadoorie.

MiVAC's total current assets as at 30 Jun 23 are listed as:

Westpac account	\$11,862.37
Westpac Term deposit	33,605.31
Held by GDG (J1014N)	<u>4,642.42</u>
TOTAL:	\$50,110.10

The Chairman thanked Merv for his report, and his initiative in reducing our costs as an unlisted public company.

The Chairman also thanked Merv for his contribution over many years as Treasurer.

Moved: Wayne Walker (on behalf of Merv Hains) Seconded: Lyn Clark CARRIED

9 **PROJECT OFFICER'S REPORT:**

Brian advised that the Project Officer's Report was also covered in the Chairman's Report, which has already been carried.

Moved: Brian Boon moved his Chairman's report be accepted also as the Project Officer's Report Seconded: Wayne Walker CARRIED

10 **MEMBERSHIP COORDINATOR'S REPORT**

Lee provided his report, which is attached.

Moved: Lee Uebergang moved his report be accepted Seconded: Lyn Clark CARRIED

11 **VOLUNTEER COORDINATOR'S REPORT**

Wayne provided his report, which is attached.

Moved: Wayne Walker moved his report be accepted Seconded: Lyn Clark CARRIED

12 **RETURNING OFFICERS:**

As there was only one nomination for each of the Board positions, the Chairman noted that a Returning Officer was not required.

Moved: Brian Boon Seconded: Lee Uebergang CARRIED

13 **ELECTION OF DIRECTORS:**

All current Board members resigned.

Nominations:

- Chairman: Brian Boon
- Secretary: Lyn Clark
- Directors: Lee Uebergang and Wayne Walker

All nominees accepted their nominations.

There being no further nominations, the Chairman, Secretary and two Directors were confirmed.

Rob Woolley was re-elected to remain on the committee to help assist as required.

Merv Hains has resigned as Treasurer due to personal reasons. The Board will need to identify a replacement Treasurer.

Moved: Brian Boon Seconded: Lyn Clark CARRIED

14 **CLOSURE OF AGM:**

There being no prior Notice of Any Other Business, the Chairman closed the meeting at 12:18pm

A handwritten signature in black ink, appearing to read 'BMB', followed by a long horizontal line extending to the right.

Brian Boon
Chairman and Minute Taker