



MINUTES OF THE 2022 AGM

MiVAC – ABN: 85161331497

1 **VENUE AND TIME**

- a. **VENUE:** Held at 7 Hipwood St, Norman Park, Qld, and via electronic media (Zoom and mobile phone).
- b. **Date:** Saturday 17 September 2022
- c. **Meeting Opening Time:** 11:00 am

2 **WELCOME:**

The Chairman, Brian Boon, welcomed attendees and gave a short opening address in which he said that we were now hoping to soon commence our work in Vietnam – COVID and red-tape in Vietnam willing.

3 **ATTENDANCE/APOLOGIES:**

Notice for the AGM was emailed to all current members on 6 August 2022.

Attendees:

In person: Brian Boon (Chairman), Wayne Walker (Volunteer Coordinator),
Via Zoom: Lyn Clark (Director), Lee Uebergang (Membership Coordinator),
Via mobile phone: Peter Perry (Director)

Proxies received:

Brett Clark, Ronald Clark

Apologies received:

Geoff Kidd, Duncan Higgs

There being five members present in person and by electronic means, and with two proxies, the Chairman declared that a quorum was present. (Our Constitution requires a minimum of four.)

Moved: Lyn Clark Seconded: Peter Perry CARRIED

4 **MINUTES:**

The Chairman read out the Minutes of the 2021 AGM. There was no discussion.

Moved: Brian Boon moved they be accepted Seconded: Peter Perry CARRIED

Brian Boon offered and was accepted to record the Minutes for this AGM.

5 **CONFLICTS OF INTEREST:** Nil declared by all attendees.

6 **CHAIRMAN'S REPORT:**

Brian delivered his report – see attached.

Moved: Brian Boon Seconded: Lyn Clark CARRIED

7 **SECRETARY'S REPORT:**

The Acting Secretary provided her report, which is attached.

Moved: Lyn Clark Seconded: Peter Perry CARRIED

8 **TREASURER'S REPORT:**

Merv Hains had provided his Reports for the 2022 FY – see attached.

Overall, our position has shown a deficit of \$2537 since our last AGM, due mainly to a reduced income through membership fees and donations.

MiVAC's total current assets as at 30 Jun 22 are listed as:

Westpac account	\$ 2,189.04
Westpac Term deposit	33,401.42
Held by GDG (J1014N)	7,297.17
Held by GDG (J715N)	<u>0.00</u>
TOTAL:	\$42,887.63

Moved: Wayne Walker (on behalf of Merv Hains) Seconded: Lyn Clark CARRIED

9 **PROJECT OFFICER'S REPORT:**

Peter advised that his Project Officer's Report was also covered in the Chairman's Report.

He is looking forward to getting started early next year.

Peter thanked Robyn Walters for all her work on our website.

Moved: Peter Perry moved his report be accepted Seconded: Brian Boon CARRIED

10 **MEMBERSHIP COORDINATOR'S REPORT**

Lee provided his report, which is attached.

Moved: Lee Uebergang moved his report be accepted Seconded: Brian Boon CARRIED

11 **VOLUNTEER COORDINATOR'S REPORT**

Wayne provided his report, which is attached.

Moved: Wayne Walker moved his report be accepted Seconded: Peter Perry CARRIED

12 **RETURNING OFFICERS:**

Wayne Walker was nominated as Returning Officer.

Moved: Brian Boon Seconded: Peter Perry CARRIED

13 **ELECTION OF DIRECTORS:**

All current Board members resigned.

Nominations:

- Chairman: Brian Boon
- Secretary: Lyn Clark
- Directors: Peter Perry

All nominees accepted their nominations.

There being no further nominations, the Chairman, Secretary and Director were confirmed.

Rob Woolley was re-elected to remain on the committee to help assist as required.

Merv Hains was re-elected Treasurer.

Moved: Brian Boon Seconded: Lyn Clark CARRIED

14 **CLOSURE OF AGM:**

There being no prior Notice of Any Other Business, the Chairman closed the meeting at 11:17am.

A handwritten signature in black ink, appearing to read 'B Boon', followed by a long horizontal line extending to the right.

Brian Boon
Chairman and Minute Taker

Attachments:

1. Chairman's Report
2. Secretary's Report
3. Treasurer's Report
4. Membership Coordinator's Report
5. Volunteer Coordinator's Report