

# **MINUTES OF THE 2021 AGM**

## **MiVAC – ABN: 85161331497**

### 1 **VENUE AND TIME**

- a. VENUE: Held via electronic media.
- b. Date: Tuesday 3 August 2021
- c. Meeting Opening Time: 11:30 am

### 2 **WELCOME:**

The Chairman, Brian Boon, welcomed attendees and gave a short opening address in which he said that we were now hoping to soon commence our work in Vietnam – COVID and red-tape in Vietnam willing.

### 3 **ATTENDANCE/APOLOGIES:**

Notice for the AGM appeared in The Australian newspaper on 26 June 2021.

**Attendees:** Brian Boon (Chairman), Peter Perry (Director, via Facebook Messenger), Lyn Clark (Director, via loud speaker telephone), Rob Woolley (Committee, via Facebook Messenger)

**Proxies received:**

Brett Clark, Lee Uebergang

**Apologies received:**

Brett Clark, Lee Uebergang

Moved: Lyn Clark      Seconded: Peter Perry      CARRIED

### 4 **MINUTES:**

The Chairman read out the Minutes of the 2019 AGM. There was no discussion.

Moved: Brian Boon moved they be accepted      Seconded: Peter Perry      CARRIED

Brian Boon was nominated to record the Minutes for this AGM.

### 5 **CONFLICTS OF INTEREST:** Nil declared

### 6 **CHAIRMAN'S REPORT:**

Brian delivered his report – see attached.

Peter advised that in recognition of Terry Moore's contribution, that we had made him a life member of MiVAC, and also Peter had attended Terry's funeral, which was attended by a large range of people – indicating that Terry had made a positive contribution to many people.

Moved: Brian Boon                      Seconded: Lyn Clark                      CARRIED

**7 SECRETARY'S REPORT:**

There is currently no secretary.

However, the matter of updating our membership list was raised, with Lee Uebergang agreeing to looking at updating the listing.

Moved: Peter Perry    Seconded: Rob Woolley    CARRIED

**8 TREASURER'S REPORT:**

Merv Hains had provided his Reports for the 2020 and 2021 FYs – see attached.

Overall, our position has improved \$9,450 since our last AGM.

MiVAC's total current assets as at 30 Jun 21 are listed as:

Westpac account	\$ 5,590
Westpac Term deposit	33,281
Held by GDG (J1014N)	6,554
Held by GDG (J715N)	
<b>TOTAL:</b>	<b>\$45,425</b>

Moved: Peter Perry (on behalf of Merv Hains)    Seconded: Brian Boon    CARRIED

**9 PROJECT OFFICER'S REPORT:**

Peter read out his report – which is attached.

The Board discussed the implications of COVID in Australia and in Vietnam, and the possible affects to our start date.

Moved: Peter Perry moved his report be accepted    Seconded: Brian Boon    CARRIED

**10 RETURNING OFFICERS:**

Rob Woolley was nominated as Returning Officer, as he was not able to accept a Board position at this time.

Moved: Brian Boon    Seconded: Peter Perry    CARRIED

**11 ELECTION OF DIRECTORS:**

All current Board members resigned.

Nominations:

- Chairman: Brian Boon
- Directors: Peter Perry and Lyn Clark

All nominees accepted their nominations.

There being no further nominations, the Chairman and Directors were confirmed.

Rob Woolley stated he was happy to remain on the committee to help assist as required.

Merv Hains was re-elected Treasurer.

Moved: Brian Boon                      Seconded: Rob Woolley      CARRIED

12 **EXTRAORDINARY ITEM:**

The Chairman asked Board members to remember Anita Perry who sadly passed away, and again offered the Board's condolences to Peter.

13 **CLOSURE OF AGM:**

The Chairman closed the meeting at 11:55am.

A handwritten signature in black ink, appearing to read 'B Boon', followed by a long horizontal flourish line.

Brian Boon  
Chairman and Minute Taker